



GARDEN STATE MUNICIPAL JOINT INSURANCE FUND MEETING AGENDA

January 29, 2025

APA Hotel Woodbridge Iselin NJ 08830

and for observers only via – MS Teams

FOR PUBLIC ONLY 609-246-5765; Passcode 833 581 82#

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

OPEN PUBLIC MEETING ACT STATEMENT

In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

1. Sending sufficient notice to the Fund's designated newspapers, the Newark Star Ledger and The Times of Trenton
2. Filing advanced written notice of this meeting with each member municipality; and
3. Posting notice of this meeting on the Public Bulletin Board of all member municipalities.

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW FUND COMMISSIONERS

- Andrea DiTomaso – (Alternate Commissioner) – Township of Eastampton

ROLL CALL OF FUND COMMISSIONERS

ADJOURN SINE DIE MEETING

- Chairs vacated – Chairman asks Executive Director to Chair Meeting

ELECTION OF CHAIRPERSON AND SECRETARY

- Request for Nominations
- Election of Chairperson and Secretary
- Swearing in by Fund Attorney

ELECTION OF EXECUTIVE COMMITTEE

- Request for Nominations
- Election of Executive Committee
- Swearing in by Fund Attorney

MEETING OF BOARD OF FUND COMMISSIONERS CALLED TO ORDER

APPROVAL OF 12/18/2024 MINUTES

ADJOURN TO EXECUTIVE SESSION TO DISCUSS CLAIMS COMMITTEE REPORT

In accordance with Section 8 of the Open Public Meetings Act, the public body is in Executive Session, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - Claims – Requests for Settlement Authority

ADOPTION OF RESOLUTIONS

- (* Indicates Consent Agenda, Unless Otherwise Determined)
 - Resolution 01-25 – Certifying the Election of Chairperson and Secretary*
 - Resolution 02-25 – Certifying the Election of Executive Committee*
 - Resolution 03-25 – Establishing Meeting Procedures*
 - Resolution 04-25 – Establishing Fiscal Management Plan*
 - Resolution 05-25 – Establishing Fund Records Program*
 - Resolution 06-25 – Establishing 2025 Plan of Risk Management*
 - Resolution 07-25 – Approving 2025 Fund Service Providers*
 - Resolution 08-25 – Appointing 2025 Approved Counsel*
 - Resolution 09-25 – Approving Final 2025 Fund Budget
 - Resolution 10-25 – Approving Certain Disbursements \$391,035.86
 - Resolution 11-25 – Approving Claims Payments \$3,668,380
- Approving Claims Committee Report and Requests for Settlement Authorization

EXECUTIVE DIRECTOR, UNDERWRITING & CLAIMS REPORT

- EXECUTIVE DIRECTOR'S REPORT (Jonathan Hall)
 - 2024 Review & 2025 Goals
 - Year End Actuarial Report Status
 - Indemnity & Trust Agreements
 - Risk Manager & Service Provider Agreements
 - 2025 GSMJIF Contact List
- TREASURER'S REPORT (Patrick DeBlasio)
 - Treasury Report as of December 31, 2024
- CLAIMS MANAGEMENT REPORT (Robert Persico)
 - Claims Year End Wrap-up
 - KPI Report for December 2024

- **RISK CONTROL REPORT (Anthony Ven Graitis)**
 - Seasonal Key Risk Mitigation
 - Impaired employees – ATP
 - No Accidents Today!
 - SCM Quarterly Action Plans
 - Snow-Plow Rodeo Results

- **UNDERWRITING REPORT (Robert Smith)**
 - 2025 Insurance Summaries
 - 2025 Renewal Highlights and Overview

NEW BUSINESS

OPEN FORUM

ADJOURNMENT

❖ *Our next meeting will be on February 26, 2025 at APA Hotel Woodbridge 120 S. Wood Avenue Iselin NJ and MS Teams*